

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	05-08-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	05-08-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Gas Purchasing
संगठन का नाम/Organisation Name	Aavantika Gas Limited (agl)
कार्यालय का नाम/Office Name	Indore
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :dcagl@aglonline.net Buyer Email id: anurag@aglonline.net
वस्तु श्रेणी /Item Category	Financial Audit Services - Cost Audit; Audit Firm
अनुबंध अवधि /Contract Period	3 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
न्यूनतम मूल्य/Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE

सक्षम प्राधिकारी का नाम/Name of Competent Authority	Mr. Rubin Panicker
सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority	Managing Director
सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority	Aavantika Gas Ltd.
सीए अनुमोदन संख्या/CA Approval Number	Email dt. 03.07.2026
सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date	03-07-2026
सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority	Approval for Deviation in GeM Bid Configuration Parameters Owing to Non-Availability of Corresponding Provisions in the Existing AGL Contracts & Procurement Manual

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of Years of firm/company's existence as per ICAI certificate:REFER BID EVALUATION CRITERIA IN BUYER ADDED SPECIFIC ATC DOCUMENT

Number of years of experience as on date of which at least XX years should be in internal/external audit of companies, PSUs and centrally funded institutions.:REFER BID EVALUATION CRITERIA IN BUYER ADDED SPECIFIC ATC DOCUMENT

Number of full-time partners/experienced and qualified professionals in full time employment at senior level with experience in handling similar or relevant projects:REFER BID EVALUATION CRITERIA IN BUYER ADDED SPECIFIC ATC DOCUMENT

Number of partners/ qualified professionals in full time employment with DISA/CISA qualification:REFER BID EVALUATION CRITERIA IN BUYER ADDED SPECIFIC ATC DOCUMENT

Number of XX fulltime CA's required and YY professional audit staff:REFER BID EVALUATION CRITERIA IN BUYER ADDED SPECIFIC ATC DOCUMENT

Price Breakup Format for the bidders to upload for providing break-up of overall project cost:[1784612419.pdf](#)

Financial Audit Services - Cost Audit; Audit Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	

विवरण/ Specification	मूल्य/ Values
Scope of Work	Cost Audit
Type of Financial Audit Partner	Audit Firm
Type of Financial Audit	Cost Audit
Category of Work under Financial Audit	Cost Audit
Type of Industries/Functions	Cost Audit
Frequency of Progress Report	Yearly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Yearly
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
कोर / Core	186000

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Varender Sharma	452010,202-B, 2nd Floor, NRK Business Park, Vijay Nagar Square, INDORE	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The

Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



TENDER No.: AGL/F&A/COST AUDITOR/07/2026/GEM
APPOINTMENT OF COST AUDITOR FOR THE THREE FINANCIAL
YEARS.



AAVANTIKA GAS LIMITED

(A JOINT VENTURE COMPANY OF GAIL & HPCL)

CITY GAS DISTRIBUTION PROJECT IN INDORE,
UJJAIN, PITHAMPUR & GWALIOR

TENDER FOR

APPOINTMENT OF COST AUDITOR FOR THE THREE
FINANCIAL YEARS.

TENDER No.: AGL/F&A/COST AUDITOR/07/2026/GEM

**DOMESTIC COMPETITIVE BIDDING UNDER TWO BID SYSTEM ON
GEM PORTAL**

TENDER No.: AGL/F&A/COST AUDITOR/07/2026/GEM APPOINTMENT OF COST AUDITOR FOR THE THREE FINANCIAL YEARS.

AAvantika Gas Ltd. (AGL) is a Joint venture of GAIL & HPCL for implementation of City Gas projects in Indore, Ujjain, and Pithampur & Gwalior. AGL is in to distribution of natural gas for transportation, industrial, commercial and domestic consumers at Indore.

As per the provisions of section 148 of the Companies Act, 2013 and rule 4 of the Companies (Cost Record & Audit) Rules, 2014, Cost Audit is mandatory for AAVANTIKA GAS LIMITED (AGL) as it is engaged in providing services which is specified in item (A) of rule 3.

1. **BID EVALUATION CRITERIA:**

Technical Evaluation Parameters

Criteria focus for objective scoring:

- Number of Partners:** Count of partners holding The Institute of Cost Accountants of India Membership (ICMAI). (Minimum threshold: 2 partners) as per threshold describe in table below.
- Firm Establishment:** Years since firm incorporation/registration. (Minimum threshold: 2 years) as per threshold describe in table below.
- Office location:** Cost Accountant firm having head office/Branch office in Indore. as per threshold describe in table below.
- Experience:** Cost Accountant firm having Cost Audit experience in Oil & Gas companies during the preceding five year 20-21 to 24-25. as per threshold describe in table below.
- Turnover:** Cost Accountant firm turnover during preceding three year 22-23 to 24-25 as per threshold describe in table below.

Total technical score: 100 points maximum:

Criterion	Threshold	Scoring Scale	Max Points
Highest Partners (Count)	2-4	5 pts;	20 pts
	5-8	10 pts;	
	9-12	15 pts;	
	12+	20 pts;	
Firm Establishment (Years)	2 to 4	5 pts;	20 pts
	More than 4 upto 8	10 pts;	
	More than 8 upto 12	15 pts;	
	12+	20 pts	
Local Firm			
Cost Accountant firm having head office in Indore		25 pts;	25 pts
Cost Accountant firm having Branch office in Indore		15 pts;	
Experience in Oil & Gas companies# during the preceding five-year FY 2020-21 to 2024-25 in following segment/assessment.			
Cost Auditor		15 pts;	20 pts
Cost Auditor in PSU		5 pts;	
Turnover during preceding 3-year FY 2022-23 to 2024-25	Rs. 0 to 50 Lac.	5 pts;	15 pts
	Rs. 50.01 Lac. to Rs. 2 Cr.	10 pts;	
	Rs. >2 Cr.	15 pts;	
Total Point			100 pts

TENDER No.: AGL/F&A/COST AUDITOR/07/2026/GEM APPOINTMENT OF COST AUDITOR FOR THE THREE FINANCIAL YEARS.

Oil and Gas Company: means a company registered under the Companies Act, 1956 and includes an association of persons, society or firm, by whatsoever name called or referred to, for carrying out an activity relating to petroleum, petroleum products and natural gas.

Bidders must achieve 65/100 points to qualify for commercial evaluation.

Document required: Submit the firm's profile including partner details, ICAI Firm Card, member cards for all firm partners, ICAI Firm certificate, incorporation documents, Audited Balance sheet & Profit and Loss account for 2022-23 to 2024-25 and appointment letter/contract demonstrating experience in Oil & Gas companies during FY 2020-21 to 2024-25.

Technical Evaluation Methodology:

1. **Bidders must submit** technical proposals and commercial bids separately. Only technically qualified bids proceed to commercial review.
2. A minimum qualifying mark on technical evaluation to be scored is 65% for technical qualification and opening of commercial bid.

2. EVALUATION AND COMPARISON OF COMMERCIAL BIDS:

- Bidders who have quoted the lowest fee (including out of pocket expenses and GST) will be awarded the assignment of Cost audit for 3 years for the period of FY 2026-27 to 2028-29.
- If multiple L-1 bidders quote the same amount, the contract will go to the one with the highest turnover in the preceding year (2024-25).
- Quoted fees for 3 years Internal audit should not be less than the minimum prescribed. The quotation will be rejected if the fees are less than the minimum prescribed.
- Minimum Prescribed Fees by AGL (ICMAI Notification No. CWA/1/2017) : Rs. 62,000 per annum, inclusive of XBRL filing fees and out-of-pocket expenses, but exclusive of applicable taxes

3. Scope of Audit

The appointed Cost Auditor shall undertake the cost audit of the Company's cost records in accordance with the provisions of the Companies Act, 2013, the Companies (Cost Records and Audit) Rules, 2014, Cost Auditing Standards, and other applicable statutory requirements. The scope of work shall include, but not be limited to, the following:

- I. Conduct the cost audit of the Company's cost records for the relevant financial year(s).
- II. Verify the maintenance and adequacy of cost records and ensure compliance with applicable statutory provisions.
- III. Prepare and submit the Cost Audit Report, along with all annexures and reconciliations, within the prescribed timelines.
- IV. Prepare and file the Cost Audit Report in XBRL format with the Ministry of Corporate Affairs (MCA) within the statutory due date.
- V. Provide clarifications, explanations, and support required by the Company, statutory authorities, or regulators in relation to the cost audit.
- VI. Assist the Company in ensuring compliance with all applicable cost audit and cost record requirements under the Companies Act, 2013, and the rules made thereunder.

4. SUBMISSION OF BID ON GEM PORTAL:

PLEASE SUBMIT YOUR MOST COMPETITIVE QUOTATION ON GEM PORTAL ALONG WITH ABOVE DETAILS IN SCHEDULES OF RATES(SOR) ATTACHED AS ANNEXURE-1

**TENDER No.: AGL/F&A/COST AUDITOR/07/2026/GEM
APPOINTMENT OF COST AUDITOR FOR THE THREE FINANCIAL
YEARS.**

Quotation shall be submitted in two parts as under:

PART - 1: UN-PRICED BID:

- a. Covering Letter with Bidder's Offer Number (Reference Number).
- b. BEC qualifying documents as per Clause no. 1 specified above.
- c. Sealed and Signed copy of TENDER.
- d. Copy of bidder's GST registration certificate & PAN Card.
- e. In case bidder is not covered under GST, then a declaration has to be submitted stating the same.

PART - 2: PRICED QUOTATION: on GEM PORTAL

- i. This should contain the Original copy of SOR (Annexure-1) with QUOTED prices.
- ii. Bidder should not modify the format.

5. COMPLETION PERIOD:

The Contract Period shall be Three (03) Years for the period of FY 2026-27 to 2028-29.

6. PAYMENT TERMS:

Fee will be paid on annual basis after submission of invoice duly certified by Officer-In-Charge.

7. APPLICABILITY OF LAW & JURISDICTION:

The TENDER shall be governed and interpreted in accordance with the applicable laws of India and Courts at Indore (Madhya Pradesh) shall be exclusive Jurisdiction.

8. OTHER TERMS & CONDITIONS:

- a. Quotation received after the due date and time, are liable to be rejected. Quotations through Telex / Fax / Photocopied are not acceptable.
- b. AGL reserves the right to accept or reject any or all Quotations received at its absolute Discretion without assigning any reason whatsoever.
- c. Bidders must abide to follow all statutory norms and regulations & labor laws and comply with all as applicable.
- d. Validity of Submitted Bid/Offer should be 60 days from the due date of submission.

FORM - 1

NO DEVIATION CONFIRMATION
(ON BIDDER'S LETTERHEAD)

To,
Aavantika Gas Limited
202 – B, 2ndFloor, NRK Business Park,
Vijay Nagar Square, A.B. Road,
Indore (M.P), Pin – 452010

Dear Sir,

We understand that any deviation / exception in any form may result in rejection of bid. We, therefore, certify that we have not taken any exceptions/deviations anywhere in the bid and we agree that if any deviation / exception is mentioned or noticed, our bid may be rejected.

SEAL AND SIGNATURE OF BIDDER

FORM – 2

BIDDER GENERAL INFORMATION

No.

Date:

Aavantika Gas Limited,
Indore (M.P.)

1. **Bidder Name :**
2. **Name of Owner/ MD of Organization :**
3. **Address of Registered Office :**
4. **Mobile Number :**
5. **E-mail Address :**
6. **Website :**
7. **Banker's Name :**
8. **Branch :**
9. **Branch Code :**
10. **Bank Account Number :**
11. **GSTN No. :**
12. **PAN No. :**
13. **MSME No.**

SEAL AND SIGNATURE OF BIDDER